

Job Title	Finance Manager
Organisation	Challenge Technic
Location	Malta
Reports to	Group CFO
Position Code	CHT05
Job Purpose	<p>Challenge Group is an international Group of companies within the Aviation industry, based in Malta. The group is experiencing significant growth, and as a result an Finance Manager position is currently available. The Finance Manager will form part of the Finance Team, and will work together with the team members to meet the Group's accounting and financial reporting requirements.</p>
Responsibilities	<p>The main responsibilities include:</p> <ul style="list-style-type: none"> • Assume responsibility from a Finance viewpoint for a new Maintenance company set-up in Malta, including the set-up and on-going activity and reporting; • Understanding the Group's business with particular emphasis on the monthly, quarterly and annual financial reporting processes and time-frames; • Updating, monitoring and reviewing of book-keeping; • Issuing and reviewing of customer invoices, maintaining and chasing aged receivables, accrued income and related matters; • Posting and reviewing of purchase invoices and monitoring of accounts payable; • Carrying out several day-to-day tasks such as general ledger entries, reconciliations and intercompany transactions; • Managing and taking ownership of the monthly and annual reporting tasks, including but not limited to inter-company reconciliations, completeness of accruals and prepayments, ensuring proper income and cost allocation, reviewing and reconciling of Balance sheet accounts, etc; • Preparing monthly management accounts; • Supervising, training and supporting junior team members; • Processing of payments; • Preparing Cash flow forecasting and related analysis; • Preparing budgets and other financial reports, as required; • Handling financial and statutory reporting; • Assisting with periodic VAT and tax reporting; • Liaising with external auditors, to assist with the smooth execution of annual audits; • Liaising with and handling finance queries from banks, suppliers, customers, internal teams, professional advisors and third parties, as required; • Assisting with documenting and updating internal control processes and procedures to enhance the Company's controls and work flows; • Participate in assigned internal projects; • Any other duties for the smooth running of the department.

Job Requirements	
Education	<ul style="list-style-type: none"> • In possession of a University degree in Accounting or ACCA qualification.
Experience, Skills, and Personal Attributes	<ul style="list-style-type: none"> • 3 years previous experience in a similar role in Malta; • Good knowledge of accounting and IFRS principles; • Good knowledge of local and cross-border VAT laws; • Local experience in the aircraft maintenance sector or experience in stock management would be an asset; • Knowledge of local tax laws would be an asset. • Ability to work in a team and collaborate with various departments; • Professional and dependable; • Works to meet agreed deadlines; • Logical and methodical approach to work; • Strong analytical and problem-solving skills, with a good eye for detail; • Excellent organisational skills and maintaining highest standards at all times; • Excellent written and verbal communications skills in English, and preferably Maltese too; • Proficient at interpreting and communicating technical accounting issues; • Proficient in Microsoft Office and IT tools; • Self-motivated and flexible with a can-do attitude, willing to learn, and capable of working under pressure and independently in a fast paced and dynamic environment.